



Bid Number 50-00138058

**Two (2) Year Contract for Landscape and Chemical Maintenance for
the Jefferson Parish Department of Parkways.**

BID DUE: May 26, 2022 AT 2:00 PM

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received on the Purchasing
Department's eProcurement site, www.jeffparishbids.net, by the bid due date
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Email: Dreamey@jeffparish.net
Phone: 504-364-2684**

BID SPECIFICATIONS FOR BID # 50-138058

**Specifications
For
Landscape and Chemical Maintenance
of the Veterans Boulevard CPZ Improvements from the City of Kenner Line to the 17th Street Canal**

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Section 1.0 Information for Bidders

1.1 BID REQUIREMENTS

1.1.1 Contract Time and Bid Amount – The bid date and time shall be as specified on the cover sheet of this bid as directed by the Jefferson Parish Purchasing Department. Any deviation from the bid date and or bid time shall be by written addendum.

The contract start date for this two (2) year maintenance contract is August 1, 2020. The contract end date for this will be July 31, 2022.

For bid pricing our system can only do four numbers behind the decimal. For correct payment please only quote no more than four numbers after the decimal place. (Example \$.0009)

1.1.2 Pre-bid Conference – **A NON-MANDATORY Pre-Bid Conference will be held at 10:00 am on May 12, 2022 in the General Government Building located at 200 Derbigny Street, Suite 4400, Gretna, Louisiana 70053.** All bidders are encouraged to attend the non-mandatory pre-bid conference.

1.2.3 Bid Bond – A surety bond is required with bid submission in the amount of 5% of the total bid.

1.2.4 Performance Bond – A performance bond in the amount of 50% of the contract amount will be required at the signing of the formal contract.

1.2.5 Required Licenses – The Contractor and/or subcontractor(s) must be licensed in the State of Louisiana including the proper State classification for the work anticipated to be performed. The Contractor shall have a Louisiana Contractor's License with a sub-classification of **Landscaping, Grading and Beautification**. Place the contractor's license number on the outside of the envelope when submitting the bid. Failure to comply will cause your bid to be rejected.

The contractor and/or subcontractor(s) shall have a Landscape Horticulturist License, Louisiana Department of Agriculture & Forestry Ground Owner Operator License, Category 6 Right of Way Certification and Category 3 Turf and Ornamental Certification, and a Louisiana Irrigation Contractors' License. Copies of the aforementioned licenses and certifications shall be included with the bid. Failure to comply will result in bid rejection as non-responsive. Submit copies of both front and back of cards, as appropriate. The Contractor is responsible for ensuring his licenses and certifications remain valid for the life of the contract.

The Contractor and/or subcontractor must obtain a Jefferson Parish License, this can be found on www.jeffparish.net under Parkways Department.

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1.2 SPECIAL CONDITIONS

1.2.1 Definitions

1.2.1.1 Debris - Only debris such as grass clippings, dirt, or any other natural rubbish created, as a direct result the Contractor's performance will be considered to be debris. Under no circumstances shall the debris from the maintenance work be allowed to remain overnight in any one area.

1.2.1.2 Trash – Any non-organic or manmade debris that is not part of or obstructs the area to be maintained by the Contractor, is considered to be trash and will be removed prior to the start of any maintenance work. Trash considered too large to be removed by hand or which requires specialized equipment to remove, shall be reported to Ronald Johnson with the Jefferson Parish Parkways Department as soon as possible so that the obstruction can be removed. The Contractor shall be responsible for establishing the most efficient method of trash removal. Shredding of trash by mowers will not be permitted.

1.2.1.3 Improved Location – Improved location shall refer to various locations along the Site containing a combination of landscape planting beds, irrigation systems, sculptures, landscape walls and other decorative features. Improved locations shall require a more intense maintenance program than unimproved locations (1.1.1.4). The additional maintenance shall include, but not be limited to, weed pulling, shrub pruning, annual color change outs, in depth chemical and fertilization programs and additional monitoring. The attached landscape and chemical application specifications shall define the work required. The improved locations shall be as follows:

- Veterans Boulevard from the Kenner city limits line to the open canal located just to the east of Club Drive. Approximately 1.7 miles in length.
- Veterans Boulevard intersection with Clearview Parkway beginning approximately 450 linear feet west of the intersection and extending approximately 400 linear feet east of the intersection.
- Veterans Boulevard intersection with Houma Boulevard.
- Veterans Boulevard intersection with Independence Street and extending approximately 450 linear feet to the east.
- Veterans Boulevard intersection with Cleary Avenue.
- Veterans Boulevard intersection with Severn Avenue beginning approximately 150 linear feet west of the intersection and extending approximately 2,150 linear feet to the east.

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- Veterans Boulevard intersection with Bonnabel Boulevard beginning approximately 200 linear feet west of the intersection and extending approximately 3,000 linear feet to the west. This site includes the center planted island of Veterans Boulevard at Bonnabel Boulevard.
- Veterans Boulevard intersection with Lake Avenue and extending approximately 300 linear feet to the east.

1.2.1.4 Unimproved Location – Unimproved location refers to the remaining areas along the site that do not contain decorative landscape items. The majority of these locations will include the canal flats located on either side of an open drainage canal. However, these locations do include turf medians as well as additional trees planted within these turf areas.

1.2.1.5 Median – The entire area between the back of curb of opposing multiple travel lanes. For example: A boulevard has two one-direction lanes traveling north and two one-direction lanes traveling south. The lanes are divided by an area 50' wide as measured from the back of curb of the north bound lanes to the back of curb of the southbound lanes. This 50' area is the median.

1.2.1.6 Repair/Replacement – A list of common incidental repair items is included with this bid. All bidders shall price the incidental items on the bid form for the possibility of providing and installing the items during the life of the contract. There is no minimum or maximum quantity of each item that may be required during the contract. Each item, if required during the contract, will be invoiced in addition to the monthly invoice. All items will require prior approval from Jefferson Parish before being purchased and installed. Whenever possible, the contractor shall supply the same manufacturer and product number of any incidental items he repairs/replaces. All incidentals item pricing shall include all freight, taxes, labor, tools and supplies to properly install each item.

Any additional repair and or replacement not included on the incidental line items sheet, including all associated labor, delivery charges and taxes, shall be approved by Jefferson Parish prior to that repair taking place. The Contractor shall provide a written description of the work to be performed and included all pricing for approval by Jefferson Parish prior to performing the work.

1.2.1.7 Liquidated Damages – Some scheduled maintenance items within the required specifications must be completed within a designated time frame. These schedules are important to the overall appearance of the Site. Once a certain task begins, the Contractor will have a set number of calendar days to complete the task to the satisfaction of the Jefferson Parish Parkways Department. As designated within certain tasks, liquidated damages may be assessed in an amount of \$200.00 per calendar day for each day that the task remains incomplete. For example, mulch placement must be complete within seven (7) calendar days. If the Contractor takes nine (9) calendar days to complete the task, he may be penalized up to \$400.00 for the delayed completion.

1.2.1.8 Incidental Work – In addition to the items specified, a common incidental material list (bid form) is attached to these specifications. All bidders shall price each line

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item on the form for the possibility of providing and installing the items during the life of the contract. There is no minimum or maximum quantity of each item that may be required during the contract. Each item, if required during the contract, will be invoiced in addition to the regular monthly invoice. All items will require prior approval from the Jefferson Parish Parkways Department before being purchased and/or installed.

With regard to chemical maintenance items, the incidental bid form includes a price per acre for both granular and liquid applications (labor), as well as pricing for the actual products. Rates are listed in per acre amounts. If any applications from the incidental list are required, the application price (labor) and the product price will be added together to get the total cost of the application. If more than one product will be applied at the same time, of the same constancy, only one application (labor) cost will be included in the total cost. **Incidental bid item pricing will be the basis for any changes (addition, subtraction or substitution) to the chemical application program due to weather conditions, infestation, storms or natural disasters.** All incidental item pricing shall include freight, taxes, tools and supplies required to properly install each item.

Any additional repair and/or replacement not included on the incidental line items sheet, including all associated labor, delivery charges and taxes, shall be approved by the Director of the Jefferson Parish Parkways Department prior to the work taking place. The Contractor shall provide a written proposal including a description of the proposed work and an itemized cost breakdown for approval prior to performing the work.

1.2.2 Equipment Requirements – The Contractor shall determine the equipment that is to be used. The bid shall include equipment, operators, fuel, maintenance and transportation. All equipment shall be in a good state of operation and shall be maintained to work and perform the tasks it was designed for in an expedient time frame. Continual breakdown, repairs or work stoppage due to equipment failure will not be permitted. Any damage that occurs to the Site related to faulty equipment shall be repaired immediately at the Contractor's expense. All equipment required to complete the associated tasks shall be furnished upon request. The following information shall be included: type, make, model, manufacturer and quantity.

1.2.3 Work Compliance – The proposed work must comply with OSHA, DOT, Jefferson Parish and any other applicable agency requirements and regulations regarding this variety of work. The Contractor will present Jefferson Parish with all licenses and permits required to perform the work upon request.

1.2.4 Associated Costs – It is the Contractor's responsibility to maintain the Site to the highest standard. However, the Contractor is not responsible for any replacement costs, or labor that exceeds the work outlined in this document.

1.2.5 Maintenance Reports – A monthly maintenance report may be required by the Jefferson Parish Parkways Department to be kept and submitted with monthly invoices. These reports, if required, are records used for tracking and quality assurance purposes. The Contractor is required to notify Jefferson Parish within 24 hours of any problems and/or restrictions that would prevent him from performing his duties. The Contractor shall provide his own form.

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1.2.6 Inspections – Frequent inspections of area of work performed shall be made by Jefferson Parish personnel to determine the acceptance of the work performed. In the event the work is considered unacceptable, the Contractor will be directed to immediately employ any and all methods or means to bring the area up to an acceptable level within three (3) calendar days of notice, without any extra cost to Jefferson Parish. The discovery of any fraudulent activities associated with this contract during the inspection process will be grounds for immediate contract termination without further compensation. In addition, such circumstances may initiate possible legal ramifications for the Contractor.

1.2.7 Traffic Control and Signs – The Contractor shall provide all necessary barricades, signs, lights and warning devices or any other item necessary in order to properly move traffic around or through his operations. Set up, removal and maintenance of all traffic control equipment shall be by the Contractor. Slow moving vehicle signs and flashing lights shall be installed on all moving equipment that will use the public rights-of-way for movement of equipment. In the event that a lane of traffic will need to be closed, the Contractor shall provide sufficient notification to the Jefferson Parish Traffic Engineer of necessity to close any portion of the roadway carrying vehicles or pedestrians. The Contractor will request final approval of such closings from the Department of Public Works, Traffic Engineering Division, at least ten (10) working days in advance.

1.2.7.1 The Contractor shall be responsible for providing safe and expedient movement of traffic through the work Site. The Contractor must have in place prior to work, a method of recording, responding and repairing legitimately broken glass, windshields or any other kind of damage experienced due to the work being performed.

1.2.7.2 The Louisiana State Manual for Uniform Traffic Control shall be strictly enforced.

1.2.8 Work Periods – No work shall be done between 6:00 p.m. and 7:00 a.m., or on Saturdays, Sundays, or legal holidays without permission from Jefferson Parish. However, emergency work may be done without prior permission. In the event that the Contractor wishes to work weekends, holidays or outside the allowed times of the local governing bodies, he must secure permission from Jefferson Parish, and provide at least 72 hours notification of his intentions. The Contractor must also be aware of any local event(s) that may affect his scheduled maintenance operations.

1.2.9 Utility Service Interrupt – In the event of interruption of public or private utility service or general damage to public or private properties as a result of accidental breakage or any other actions by the Contractor, he shall immediately notify the proper authority and/or property owner and shall fully cooperate with said authority or owner until the service is restored to its previous capacity. All costs associated with the notification and repair shall be paid for by the Contractor.

1.2.10 Ongoing Contracts – It is possible that other Contractors may be working within close proximity to the Site. The Contractor shall coordinate his work with any other Contractors working in or around the locations. Should a conflict occur, a Parish representative will make all final decisions.

1.2.11 Nuisance Control – The Contractor shall include in his bid the control of dust, noise and odors created by his operations. All controls shall be completed in order that nuisances are minimized and occur within the standards of all governing bodies.

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1.2.12 Transferring Contracts – Transfer of this contract shall not be allowed under any circumstances unless an amendment is passed by the Jefferson Parish council.

1.2.13 Safety Precautions – The Contractor shall strictly follow approved and normal safety practices during all operations. The Contractor shall follow the guidelines as noted in the OSHA requirements.

Section 2.0 Technical Specifications

2.1 SUMMARY OF WORK

2.1.1 General Scope - Jefferson Parish is soliciting bids from qualified Contractors for the turnkey landscape and chemical maintenance operations to include, but not limited to grass cutting, weed control, weed eating, edging, blowing, trash and debris removal, mulch placement, changing of annuals, sweeping, automatic irrigation maintenance, chemical applications and associated maintenance of the Site located along Veterans Boulevard in Jefferson Parish, Louisiana. The expression turnkey shall include but may not be limited to all labor, material, equipment, transportation, insurances, licenses, qualifications, experience, removal and disposal, to accomplish the scope of work as defined in Sections 2.2 and 2.3. Jefferson Parish will contract with a qualified Contractor capable of providing turnkey planning, management, implementation and the coordination of these efforts with Parish officials.

2.1.2 General - The scope of work shall include all items as listed within Section 2.0 of these specifications. This shall include turnkey landscape maintenance of the designated Site to include all aspects of lawn, garden, beds, walks, and irrigation pertaining to the listed maintenance for Jefferson Parish.

2.1.2.1 Questions – All questions must be submitted in writing to the Jefferson Parish Purchasing Department a minimum of five (5) working days prior to the bid opening. All questions will be answered in writing, and submitted to all Contractors involved in the bidding process.

2.1.3 Bid Amount – The bid price includes all insurance, products, equipment, labor, operators, fuel and transportation to and from the work Site. The Contractor shall be aware and shall be held responsible under this contract to the requirements prescribed by the following resolution and all the amendments. Contractor shall refer to resolution **136353** "Providing a uniform set of General Specifications and Conditions for all vendors/contractors engaged in performing work or providing materials, supplies or services to the Parish of Jefferson".

2.2 SCOPE OF WORK LANDSCAPE MAINTENANCE

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- 2.2.1 Grass Cutting (Mowing)** - The Site (improved and unimproved areas) shall have the grass cut a minimum number of times. The frequency shall be: a minimum of one (1) cut per every seven (7) days or once every week during the period of March 1 through October 31, and one (1) time per every two (2) weeks or fourteen (14) calendar days during the period of November 1 through February 28 (29) for the entire contract period. The grass shall be cut to a height of between a minimum of 1" (one inch) and a maximum of 2" (two inches) exposure. It is the Contractor's responsibility to visit each location to determine the quantity of turf to be cut. A total of forty three (43) is required in calendar year. Cutting shall be performed to such a manner to leave the Site with a smooth, level cut on the grass, conforming to the existing grade. No gouging, scalping or similar actions shall be permitted. All trash and debris must be removed from the Site prior to grass cutting. Grass cutting may be accomplished utilizing push mowing units or ride on mowing units depending on the areas to be cut and the proximity of objects to the cutting areas. In constricted areas where a push type mower can be used, the cutting of grass by use of a weed eater will be prohibited.

This contract will require the Contractor to mow in close proximity to existing drainage canals. The Contractor will not be required to mow the sloped portions of the drainage canal, but shall be required to cut up to the point of transition of the canal slope. It shall be acceptable for the Contractor to use a mechanical weed eater to maintain this transition area. It shall also be permissible for the Contractor to use a tractor (75 hp or less) and an implement to mow this area.

Each mowing cycle shall be completed in no more than two consecutive days. Weather related and unforeseen circumstances preventing the Contractor from completing a mowing cycle within this time frame shall be immediately reported to Jefferson Parish. Failure to complete mowing operations within this time period may result in a penalty (see Section 1.1.1.7).

- 2.2.2 Weed Eating** – The Site (improved and unimproved areas) shall have the grass areas around any and all existing fixed features including, but not limited to, signs, mow curbs (concrete bed edging), walls, light poles, fire hydrants, drains, manholes and utilities shall be cut using a mechanical trimmer. Spraying will not be allowed around any hard surface. These areas shall be cut to a 1" height and in a 24" diameter around all objects. Weed eating will not be allowed around any trees or plant material where damage may occur to the bark or the trunk of the plant or tree. Spraying shall only be allowed within a 12" diameter around properly mulched trees for the purpose of weed control (see Section 2.2.3).
- 2.2.3 As-Needed Weed Control** – This contract includes a detailed pre-emergent chemical application program (improved and unimproved areas) to limit visible weed growth (see Section 2.3). However, as needed whereas no weeds are visible within the designated improved areas (see Section 1.1.1.3 these specifications for boundaries), as-needed post emerge weed control will also be the responsibility of the Contractor. Weed control is to include eradication of grassy weeds such as torpedo grass, broad leaves, and nutsedge.

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Products such as Round-Up, Fusilade II, Image and Certainty may be used in post-emergent applications. Weed control and spraying shall be performed by a licensed and qualified applicator in such a manner as to leave clean lines around all areas that will be affected. Spraying around trees will be a 12" diameter from trunk of tree and be covered by mulch. Spraying around other obstructions such as signs, fire hydrants, light poles and the like will not be allowed. Precautions should be taken to avoid chemical drift by not spraying when wind is in excess of 5 mph. Weeds in all cracks and joints in all paved surfaces including streets, curbs/gutters, parking areas, paver areas and walkways shall only be removed by spraying. Spraying will not be allowed where a hard surface meets the edge of lawn. Spot spraying of weeds inside of beds areas will be allowed as long as proper precaution is taken when applying the non-selective herbicide. Any damage to the plant material as a result of spot spraying may lead to disallowance of future applications by the Contractor.

- 2.2.4 As-Needed Hand Weed Removal** – For improved areas, this activity will be limited primarily to garden and planted bed areas. Garden beds are to be weed free at all times. Hand weeding shall not be required in turf areas.
- 2.2.5 Edging** – The Site (improved and unimproved areas) shall be edged with a mechanical (stick) edger where grass areas meet surface paving whether it be concrete, asphalt, brick or some other paving type. The grass shall be edged and not sprayed. Herbicides may not be used to control grass growth where grass and a paved surface meet. The frequency of edging shall be the same as mowing to ensure that no part of the grass growth shall extend over the hard surface. Edging equipment shall be such that a clean, sharp line along the hard surface/grass interface shall remain upon completion of edging. A minimum depth of 1" (one inch) shall remain along and below the top of hard surface paving upon completion of edging in order to retard the continued growth of the grass. Edging needs to be done with stick edger or walk behind edger with a metal or equivalent blade only. Mechanical weed eaters shall not be used for edging.
- 2.2.6 Sweeping** - The Site (improved and unimproved areas) shall be swept in order to keep grass, leaves, smoking paraphernalia butts and other debris and trash from collecting and building up. The Contractor will be required to sweep the areas affected by the work, and all areas included within the boundaries of the Site (see Section 1.1.1.3 of these specifications for locations and boundaries) conducted under the maintenance contract including all turf, bed, concrete curbs/gutters, pavers areas and mow curbs. The sweeping shall be performed immediately after each edging and cutting operation. The Contractor shall not be allowed to blow grass clippings, dirt and debris into the street or drain inlets.

Sweeping shall only take place within the center median areas of the Veterans Boulevard. **This includes any concrete and/paver islands located within intersections and turning lanes.** These areas must be swept at the same frequency as edging and grass cutting. The Contractor shall not be allowed to blow any clippings into the roadway. However, it shall still be the responsibility of the Contractor to sweep any grass clippings or debris located within the roadway's travel lanes.

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The Contractor shall determine the best method for sweeping. A mechanical sweeper truck is encouraged but is not required.

All collected clippings and debris shall be bagged and removed from the site. **Blowing debris back onto the maintained median shall not be allowed.**

- 2.2.7 Mulch Placement** – The Site (improved and unimproved areas) shall receive baled pine straw mulch in order to keep a minimum 4" thick layer in all garden beds (except for annual color beds) and around all trees and shall be refreshed every six (6) months. It is the Contractor's responsibility to visit each location to determine the quantity of mulch required. The first mulch application will be the first week of November once the maintenance contract starts. The second application shall be the first week of May. Only mulch free of debris and trash shall be permitted. The Contractor must remove any rope or ties from the baled straw mulch and dispose of off-site. Whole bale pine straw shall be placed around each tree at a minimum 4" thick, and with a 36" diameter from the trunk of the tree. The pine straw shall be set down level and not in a pyramidal fashion around base of tree. This pine straw shall be refreshed every six (6) months throughout the year at the same time as the cut pine straw mulch in the landscape beds.

The Contractor shall complete each mulch application in no more than seven (7) consecutive days. Failure to complete mulch installation within this time period may result in a penalty (see Section 1.1.1.7).

- 2.2.8 Annual Color Replacement** – Annual color has been incorporated in improved areas within the project Site (planting size: 6" pots). It is the Contractor's responsibility to visit each location to determine how many annuals are required per location (a total quantity of annuals is located in Section 2.5 of these specifications). The Contractor shall be required to take a soil sample up to one (1) time per year (locations shall be determined by Jefferson Parish). Soil amendments, if required, will be specified by the Jefferson Parish horticulturalist, and furnished and installed by the Contractor. The costs associated with the soil amendments, not included on the incidental items chart, will be billed under associated costs (See Section 1.1.1.8).

The existing annuals shall be removed and replaced during the first week of the following months: April, July, and December. The soil amendments must be in place prior to the December annual color replacement. As part of this contract, it will be the Contractor's responsibility to locate, deliver, and install the annuals in the correct locations. Jefferson Parish will select the type of annual and flower color(s) prior to the order being placed. The Contractor is responsible for all insect control, disease control and fertilization of annuals. The programs for each of these should be approved by the Horticulturist prior to planning. The Contractor shall be responsible for the turn-key planting of annuals. The Contractor is

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responsible for the proper watering of the annuals from the planting stage until they are changed out.

The Contractor shall complete the annual color replacement in no more than three (3) consecutive days. Failure to complete annual color installation within this time period may result in a penalty (see Section 1.1.1.7). In the event that soil amendments are required, this timeline may be extended. The Contractor shall be responsible for ensuring that the irrigation system is operating properly before, at the time of and after annual color installation. The Contractor shall be required to replace any annual color harmed as a result of faults in the irrigation system or from a lack of disease, fungus or insect control.

Cut pine straw (bag) mulch shall be installed at a minimum depth of 4" immediately after annual color installation. Mulching shall be completed within the same three (3) consecutive day planting time as the annual planting.

- 2.2.9 Dead Plant Replacement** – Improved locations shall require periodic replacement of plants, not including trees, located within the maintenance Site and is required to be performed by the Contractor. The timely replacement is critical to the overall look of the improvement Site. The Contractor must replace any plant discovered to be dead, or nearly dead, during the following grass cutting/maintenance visit. The prolonged existence of dead plant material will not be allowed. The replacement plants size shall match surrounding plant material of the same species. Do not discard the dead shrub/shrubs without contacting Ronald Johnson with the Parkways Department for a site inspection. Any dead, or dying, trees shall be reported via e-mail to Bernie Wisnowski with the Parkways Department. All shrub replacement costs will be as per the incidental list provided by the contractor. Plant replacement costs shall be submitted with the monthly invoice. The Contractor must receive approval from Jefferson Parish prior to replacement.

When pricing the incidental cost of dead plant replacement, the Contractor shall include all material, freight, labor, soil, mulch and incidentals into the unit price.

- 2.2.10 Concrete Pavers (Material Only)** – Some improved areas contain decorative concrete pavers. Concrete Paver unit pricing shall include individual concrete paver units, freight to the site (Veterans Boulevard CPZ limits of work) and taxes. No labor for installation shall be included in the unit price. Concrete Pavers shall only be required if broken existing pavers are discovered during Concrete Paver Repair/Leveling (see Section 2.2.11).

Concrete Paver Specifications:

Manufacturer:	Pavestone 29095 Krentel Road Lacombe, Louisiana 70445 (985) 882-9111
Product:	Holland Stone (Heritage Series)
Paver Thickness:	60mm

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Paver Color: Old Town Blend

- 2.2.11 Concrete Paver Repair/Leveling** – Some improved areas contain decorative concrete pavers. All concrete paver repairs shall occur at the Owner's request. Repair shall be considered on areas that have settled naturally, or due to damage. When an area is determined to be in need of repair, the Owner and the Contractor shall meet at the requested location to determine the quantity of paver repaired required. Once this quantity is agreed upon, and the Contractor receives a written request from the Owner, the repairs may begin. All paver work shall be by an Interlocking Concrete Paving Institute (ICPI) certified installer. The Contractor shall submit his installer's qualifications to the Owner for approval prior to any repair work taking place.

All paver repairs shall occur during a continuous site visit by the Contractor. There shall be no stockpiling of pavers, equipment or materials on site unless the Contractor is present. No incomplete portion of the paver median shall be left unattended by the Contractor at any time. The Contractor shall implement proper lane closures, as required, when working on the median.

To properly repair damaged concrete paver areas, the Contractor shall remove the existing paver units and salvage them for re-use. The Contractor shall then remove as much leveling sand (mason sand) as required to expose the existing compacted #610 limestone base. The #610 limestone base shall be a minimum 8" in thickness and be installed over a geotextile fabric. The Contractor shall compact this layer of #610 limestone to raise the damaged area(s) to the proper grade. The proper grade shall be flush with the surrounding existing pavers and promote positive drainage toward the roadway. Once the #610 limestone is installed, and compacted, the Contractor shall install an approximately 1" thick layer of mason sand. The mason sand shall be free of any debris. The mason sand shall be compacted and the salvaged brick pavers shall be reinstalled in the same pattern in which they were removed. Finally, the Contractor shall install polymeric joint sand (color: tan) into the joints. Polymeric joint sand shall be installed as per the manufacturer's specifications.

All Pavers are 60mm Holland Stone (Heritage Series) pavers manufactured by Pavestone. The pavers are laid in a herringbone pattern with soldier course borders running along the existing roadway curbs. In the event damage has occur to the concrete pavers, and they are unable to be salvaged, the Contractor provide matching concrete pavers as per the unit pricing provided on the Incidental Material list.

- 2.2.12 Tree Stakes and Ties** – Where applicable along the entire Site, the Contractor shall monitor all tree stakes and ties for the duration of the contract. Stakes found to be loose shall be adjusted so as to make them secure. Tree ties shall be secure and well-fitting without binding. Removal of existing tree stakes and ties may be required at the discretion of Jefferson Parish.
- 2.2.13 Automatic Irrigation** – As an integral part of the improvements within most improved areas, and for the long term success and survivability of the planted areas, automatic irrigation systems have been installed in most garden bed and turf areas. Monitoring of the systems

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and performing the necessary repairs to the systems is required by the Contractor. These tasks include, but may not be limited to, replacement of heads, broken water lines and valves; adjustment of the controller, heads, valves and zone water durations and frequencies. All irrigation repair costs will be as per the incidental list provided by the Contractor and **all repairs shall be performed within two (2) working days** of the issue being discovered by the Contractor and/or the Owner. In the event of minor repairs that can take place at the same time of the inspection, the Contractor may contact the Parkways Department representative for immediate approval via e-mail. Irrigation repair costs shall be submitted with the monthly invoice. The Contractor must receive approval from Jefferson Parish prior to any repairs.

As part of this contract, the Contractor shall make up to twelve (12) complete site visits for controller adjustment and/or backflow preventer shutoff/turn-on as directed by Jefferson Parish. These site visits shall include every irrigation location within the work limits. When requested by Jefferson Parish, the Contractor shall have an irrigation technician adjust the irrigation controllers at each location to account for weather changes. This may include, but not be limited to, watering frequencies and durations. When a site visit is requested by the Parkways Department, the Contractor shall have seventy-two (72) hours to make the visit. As-needed irrigation system adjustments due to chemical applications and/or annual color replacement shall not be a part of the required twelve (12) complete site visits.

As requested by the Parkways Department, the Contractor shall be responsible for making a complete walk-through/test of each irrigation system within the work limits. Pricing for the walk-through/test shall be priced per visit as a part of the Incidental Material list. These tests will be used to determine repairs and upgrades of the existing systems. The Contractor shall create a report of the system for each site detailing the following information:

- Date/Time of test;
- Irrigation technician performing the test;
- Weather conditions;
- Note the controller settings for that day;
- As needed, or requested by Jefferson Parish, adjust controller settings for each site;
- Note any malfunctioning components of the system;
- Recommend repairs for any discovered malfunctions.

Sprinkler head adjustment (aiming) is not considered incidental work or part of the as-requested site inspections and controller adjustments, and shall not be charged as such. Head adjustments shall be made, when noticed by Jefferson Parish or the Contractor, at each site(s) maintenance (mowing) visit.

2.2.14 Settlement – Monitor the Site (improved and unimproved areas) under this contract for settlement. Areas that require fill due to settling and erosion must be filled with a fill material that supports the weed free growth of grass and supports positive drainage. The fill material will be free of debris and must be graded to a smooth and level surface conforming to the surrounding grade. The fill materials shall be put in place within 72 hours

BID SPECIFICATIONS FOR BID # 50-138058

of notification. All fill costs will be as per the incidental list provided by the Contractor. Fill costs shall be submitted with the monthly invoice. The Contractor must receive approval from Jefferson Parish prior to any fill work.

- 2.2.15 Drainage** – Monitor all aspects of the landscape drainage system (improved sites only) located within the maintenance sites including French drains pipe, solid drain pipe, catch basins, grates and swales. Clean and discard any blockages as necessary. Clogged or broken drain lines, or defects in catch basins are to be reported to the Jefferson Parish Parkways Department as soon as they are discovered.

There three (3) locations with pervious catch basins that are tied into the irrigation main line as a means to pump water from the catch basins. These catch basins shall be monitored by the Contractor at each site visit for clogs and improper function such as being stuck in the on or off position. These catch basins are controlled by the irrigation main line, thus the irrigation controller operates the main line and these pumps. The catch basins are scheduled to pump water for a few hours around midnight at selected days of the week. If the Contractor notices the catch basins pumping water during the day light hours, a malfunction is taking place and the water shall be shut off at the irrigation backflow until further diagnosis can be made.

Locations: Veterans Boulevard near Massachusetts Avenue, Veterans Boulevard near Lisa Drive and Veterans Boulevard near Downs Boulevard.

- 2.2.16 Tree Trimming** - Trees within the improved areas of the Site shall be properly trimmed in accordance with standard practices. Trim trees with low hanging branches that obstruct the area in which maintenance work is performed to a minimum height of five feet (5') above ground level, where applicable. The Contractor shall monitor and trim any trees or shrubs obstructing any traffic signals or signage. All seed pods are to be removed from the palm trees before they fall to the ground (usually around May each year). All tools used for pruning palms should be sterilized between the pruning of each tree, to prevent the spread of Texas Phoenix Palm Decline. Use recommended sterilization practices from LSU Plant Diagnostic Center. All dead or broken branches and fronds from all trees shall be trimmed as soon as it is noticed or when the Contractor is notified by Jefferson Parish. This includes damage caused by wind and or cold (excludes named storms). All crape myrtle trees are to be cut back in February of each year to allow for new, healthy growth, and to maintain an "umbrella" shaped tree. No topping of crape myrtles will be allowed. Any growth extending six inches (6") beyond the main trunk of the tree, and within five feet (5') of the ground level, is considered to be sucker growth that must be removed. Tree trimming shall occur on an as needed basis, but no less than two (2) times per year. Should the Contractor observe a heavily damaged or dead tree, by no fault of his performance, he shall immediately report the tree to Jefferson Parish Parkways Department. Field input from the Jefferson Parish arborist and horticulturist will assist with any questions the Contractor may have regarding tree trimming. Emergency tree trimming may be required due to named storm damage. Emergency trimming due to named storm damage shall be considered an

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additional service not included in this contract. The Contractor shall assess all damage and prepare a proposal for removal to Jefferson Parish for approval. Work shall not be performed without prior approval from Jefferson Parish.

- 2.2.17 Shrub Pruning** –Shrubs within the improved areas of the Site shall be properly pruned in accordance with standard practices. It is the intent of the design for the shrubs to have a massing effect. This shall be achieved by regular pruning and shaping of the shrubs so that they are natural in shape, but with no “stray” branches. Typical pruning heights shall be as per the below chart. Shrubs shall be pruned after blooming each season to promote new growth. This may entail removing an entire limb, branch or frond, and may require removal of a part of a limb, branch or frond. Shrub pruning due to excessive wind and or cold (excluding named storms) may be required, and is considered part of this contract. Shrub pruning around decorative lights shall be monitored on a weekly basis. **The Contractor shall keep all decorative lighting fully exposed from plant growth for service and aiming.** Field input from the Jefferson Parish horticulturist will assist with any questions the Contractor may have regarding shrub pruning. Pruning shall occur on an as-needed basis, but no less than four (4) times per year.

Emergency shrub pruning may be required due to named storm damage. Emergency pruning due to named storm damage shall be considered an additional service not included in this contract. The Contractor shall assess all damage and prepare a proposal for removal to Jefferson Parish for approval. Work shall not be performed without prior approval from Jefferson Parish.

<u>Shrub</u>	<u>Average Height</u>
Juniper	24"
Azalea	36"
Shi Shi Camellia	36"
Knock Out Rose	36"
Indian Hawthorn	36"
Loropetalum	48"
Abelia	48"
Oleander	48"
Native Grasses	Trim once per year in March

- 2.2.18 Incidental Sculpture Cleaning** – Sculptures have been incorporated into some of the improved areas of Site. The Contractor shall provide an incidental unit price to perform a cleaning cycle of all of the sculptures. The Contractor is responsible for visiting the Site to become familiar with all of the sculptures prior to submitting a bid. Sculptures shall be cleaned with a mild car washing soap and water. The Contractor may utilize the existing irrigation systems as a water source. No pressure washing machines will be allowed for cleaning of the sculptures. The Contractor may implore the use of ladders and or a bucket truck to clean the sculptures. If a bucket truck is used, it must stay on the roadway at all times. The Contractor shall contact the Jefferson Parish Department of Traffic Engineering

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to properly block traffic, as required. Ladders being used in the cleaning process cannot touch any part of the sculpture.

- 2.2.19 Incidental Block Wall Cleaning** – Decorative concrete block landscape walls have been incorporated into some of the improved areas of the Site. The Contractor shall provide an incidental unit price to perform a cleaning cycle of all block walls. The Contractor is responsible for visiting the Site to become familiar with all of the block walls prior to submitting a bid. The walls shall be cleaned utilizing a 50/50 mixture of bleach and water and a pressure washer. The Contractor shall take precautions when using the pressure washer not to damage any plant material in the process. The Contractor may utilize the existing irrigation systems as a water source.
- 2.2.20 Incidental Decorative Light Cube Cleaning** – Decorative acrylic panel light cubes have been incorporated into the improved area of the Site located at Veterans Boulevard near Independence Street. The Contractor shall provide an incidental unit price to perform a cleaning cycle of all decorative light cubes. The Contractor is responsible for visiting the Site to become familiar with all of the light cubes prior to submitting a bid. The blocks shall be cleaned with a mild car washing soap and water. The Contractor may utilize the existing irrigation system as a water source. No pressure washing machines will be allowed for cleaning of the cubes.
- 2.2.21 Incidental Sod Repair** - Incidental sod repair shall include straight line cutting out of existing turf areas, grubbing all non-native materials, and adding pump sand , as needed, to bring newly installed sod to the same elevation as surround turf area. Feather pump sand in joints of new turf to create a smooth transition. Additional excavation may be required in order for new turf to meet the elevation of existing turf. All existing drainage slopes shall be maintained.
- 2.2.22 General** – At the discretion of the Jefferson Parish horticulturalist, products, methods and application rates may be adjusted due to cultural changes or plant needs. Any changes in these specifications will not create additional financial obligations for the Contractor.

2.3 SCOPE OF WORK CHEMICAL MAINTENANCE (IMPROVED AREAS)

- 2.3.1 Soil Sample (Golf Course Sample)** – As requested by the Jefferson Parish horticulturalist, the Contractor shall take periodical soil samples from various locations along the project Site. These samples will be taken from turf areas. Samples shall be submitted to Spectrum Analytic (or equivalent private lab). Turf soil samples shall be advanced samples (also known as golf course sample) to include micronutrients and Ph buffer.

Soil sample pricing shall be priced as an incidental item. Pricing shall include all required testing and standard shipping.

- 2.3.2 Plant Tissue Sample** – As requested by the Jefferson Parish horticulturalist, the Contractor shall take periodic plant tissue/plant soil samples from various locations along the project

BID SPECIFICATIONS FOR BID # 50-138058

Site. These samples will be taken from the landscape beds. Samples shall be submitted to Spectrum Analytic (or equivalent private lab).

Plant tissue sample pricing shall be priced as an incidental item. Pricing shall include all required testing and second day air shipping.

2.3.3 Plant Bed Weed Control - All planting beds and tree wells shall be kept free of weeds and /or undesirable grasses at all times. Chemical weed removal pre-emergent applications shall include:

1. Three (3) Prodiamine pre-emergent applications are required each year. Apply Syngenta Barricade® 4FL pre-emergent herbicide @ 16 ounces of product per acre (per application). The first application shall occur in January*. The second application shall occur in May* and the third application shall occur in September*.
2. Two (2) Isoxaben pre-emergent applications are required each year. Apply Dow Gallery® 75 Dry Flowable @ 1.0 pound of product per acre (per application). The first application shall occur in January* and the second application shall occur in September*.
3. One (1) Dimethenamid pre-emergent herbicide application is required each year. Apply BASF Tower® Herbicide @ 21 ounces of product per acre. The application shall take place in May*. Do not spray over the top of ornamental grasses with this application.

*When multiple products are scheduled during the same month, the products shall be tank mixed together for each application.

See attached maintenance chart.

3.3.3 Tree Fertilization - All trees shall be fertilized once per year in February or March (weather dependent). The fertilizer shall include 8-12 month slow release fertilizer at a ratio and rate to be approved by the Jefferson Parish horticulturalist.

3.3.4 Ornamental Fertilization – All shrubs and ground cover shall be fertilized once per year in February or March (weather dependent). Applications shall be made before the shrubs and ground covers are fully leafed out with new foliage. The fertilizer shall include 8-12 month slow release bed fertilizer at a ratio and rate to be approved by the Jefferson Parish horticulturalist.

3.3.5 Palm Program – The palm program shall utilize the ArborJet® injection system and consist of four (4) applications per year. The Contractor shall consult with the manufacturer on all equipment and product specifications, equipment maintenance, labor methods, product rates and procedures involved with implementing the ArborJet® injection system. The Contractor shall only use ArborJet® approved equipment and practices for the palm program.

BID SPECIFICATIONS FOR BID # 50-138058

3.3.5.1 Application #1 – ArborJet® Arbor-OTC water soluble systemic antibiotic (2.8 Grams per Palm) WITH ArborJet® IMA-Jet micro-injectable systemic insecticide (20 Milliliters per Palm). This application shall take place during the month of March.

3.3.5.2 Application #2 - ArborJet® Arbor-OTC water soluble systemic antibiotic (2.8 Grams per Palm) WITH ArborJet® PHOSPHO-Jet systemic fungicide (20 Milliliters per Palm). This application shall take place during the month of June.

3.3.5.3 Application #3 - ArborJet® Arbor-OTC water soluble systemic antibiotic (2.8 Grams per Palm) WITH ArborJet® IMA-Jet micro-injectable systemic insecticide (20 Milliliters per Palm). This application shall take place during the month of September.

3.3.5.4 Application #4 – ArborJet® Arbor-OTC (2.8 Grams per Palm) water soluble systemic antibiotic WITH ArborJet® PALM-Jet Mg injectable fertilizer (20 Milliliters per Palm). This application shall take place during the month of December.

2.3.4 Insects and Diseases - Consistent inspection of plant materials is required in order to detect insect and disease problems before they cause serious damage. The contractor will handle the insect and disease controls by a scheduled preventative spray program. Periodic inspection, diagnosis and spot spray treatment of insects and diseases will also be required. In addition, a full application of the following products will be required for use, as per manufacturer's label, according to the attached maintenance chart (application dates may vary as per the Jefferson Parish horticulturalist). All products shall be applied separately:

2.3.4.1 Horticultural Oil (Generic)

Apply in March AND September AND December

2.3.4.2 FMC Talstar® Insecticide / Miticide

Apply in May AND July

2.3.4.3 UPI Acephate 97UP Sprayable Systemic Insecticide

Apply in May AND July

2.3.4.4 Bayer Merit® 0.5G Insecticide – treat entire bed area including mulch

Apply in February AND March AND April

2.3.4.5 BASF Paegent® Intrinsic® Fungicide

Apply in February AND September

BID SPECIFICATIONS FOR BID # 50-138058

2.3.4.6 Regal Systec 1998® WDG OR FL Fungicide
Apply in November

2.3.4.7 Syngenta Avid 0.15 EC Insecticide
Apply in July

2.3.4.8 Bayer TopChoice® Insecticide
Apply in May

2.3.5 Centipede Turf Applications (Fertilizer) – All centipede lawns shall be fertilized two (2) times per year to maintain a healthy, dense, green turf. All applications to be made using liquid distribution methods. Care should be taken to apply complete, even applications of fertilization. Chemicals that shall be used are as followed:

April and August:

AgroLiquid High NRG-N™ liquid fertilizer @ 9.5 gallons of product per acre of turf

PLUS

AgroLiquid Pro-Germinator® liquid fertilizer @ 2 gallons of product per acre of turf

PLUS

AgroLiquid Sure K® liquid fertilizer @ 4.25 gallons of product per acre of turf

Important: These products are to be applied with a (2) to (1) ratio. A minimum (2) parts water and (1) part product. Products shall be tank mixed together for each application.

For this contract, the first centipede turf fertilizer application will take place in April of 2023. For the entire 2-year contract, only three (3) centipede turf fertilizer applications shall take place.

2.3.6 Bermuda Turf Applications (Fertilizer) – All bermuda lawns shall be fertilized two (2) times per year to maintain a healthy, dense, green turf. Care should be taken to apply complete, even applications of fertilization. Chemicals that shall be used are as followed:

April and August:

AgroLiquid High NRG-N™ liquid fertilizer @ 19 gallons of product per acre of turf

PLUS

AgroLiquid Pro-Germinator® liquid fertilizer @ 2 gallons of product per acre of turf

BID SPECIFICATIONS FOR BID # 50-138058

PLUS

AgroLiquid Sure K® liquid fertilizer @ 4.25 gallons of product per acre of turf

Important: These products are to be applied with a (2) to (1) ratio. A minimum (2) parts water and (1) part product. Products shall be tank mixed together for each application. It is suggested to split the fertilizer application into two (2) applications to meet the water requirements for most equipment.

For this contract, the first bermuda turf fertilizer application will take place in April of 2023. For the entire 2-year contract, only three (3) bermuda turf fertilizer applications shall take place.

- 2.3.7 Pest Control – Turf** - A weekly inspection of lawns for disease and insect problems must occur throughout the contract. If symptoms are found, they must be diagnosed and treated without delay. Follow up applications will be made as necessary to remedy the problem.

Two (2) Applications per Year:

BASF Pillar® G Intrinsic fungicide applications shall be required in the months of March and November. Apply 3 pounds of product per 1,000 SF to all turf areas.

One (1) Application per Year:

Bayer TopChoice® insecticide application shall be required in the month of May. Apply 86 pounds of product per acre to all turf areas.

Two (2) Applications per Year:

FMC Talstar® P liquid insecticide applications shall be required to all turf areas. The application dates shall be determined by the Jefferson Parish horticulturalist. All applications shall abide by the manufacturer's specifications.

See attached maintenance chart.

- 2.3.8 Centipede Turf Weed Control** – All centipede lawns shall be treated with pre-emergent and post-emergent herbicides a total of four (4) times per year. Chemicals to be used are as follows:

Two (2) Applications per Year:

Syngenta Barricade® 65 WG OR Bayer Esplanade® 200 SC pre-emergent herbicide*

* Syngenta Barricade® 65 WG shall be applied in late winter/early spring and Bayer Esplanade® 200 SC shall be applied in the fall.

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PLUS

LESCO Eliminate-D™ OR PBI/Gordon Trimec® Classic broadleaf herbicide**

**The Contractor may select from either of the above broadleaf herbicides for the both applications.

The first application shall occur in January or February (weather dependent) at a rate of 1.0 pound of Syngenta Barricade 65® WG product per acre AND the manufacturer's suggested rate for Eliminate-D™ OR Trimec® Classic (tank mixed per application).

The second application shall occur in September or October (weather dependent) at a rate of 3 ounces of Esplanade® 200 SC product per acre AND the manufacturer's suggested rate for Eliminate-D™ OR Trimec® Classic (tank mixed per application).

Two (2) Applications per Year:

Bayer Celsius® WG 10 herbicide AND Valent Outrider® herbicide at the manufacturers' suggested rate(s) (tank mixed per application).

Both applications shall occur between May and September (weather dependent) as directed by the Jefferson Parish horticulturalist.

See attached maintenance chart. Non-ionic wetting agent shall be used on all herbicide applications.

2.3.9 Bermuda Turf Weed Control – All bermuda lawns shall be treated with pre-emergent and post-emergent herbicides seven (7) times per year. Chemicals to be used are as follows:

Two (2) Applications per Year:

Syngenta Barricade® 65 WG OR Bayer Esplanade® 200 SC pre-emergent herbicide*

* Syngenta Barricade® 65 WG shall be applied in late winter/early spring and Bayer Esplanade® 200 SC shall be applied in the fall.

PLUS

LESCO Eliminate-D™ OR PBI/Gordon Trimec® Classic broadleaf herbicide**

**The Contractor may select from either of the above broadleaf herbicides for the both applications.

The first application shall occur in January or February (weather dependent) at a rate of 1.0 pound of Barricade® 65 WG product per acre AND the manufacturer's

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suggested rate for LESCO Eliminate-D™ OR PBI/Gordon Trimec® Classic (tank mixed per application).

The second application shall occur in September or October (weather dependent) at a rate of 3 ounces of Bayer Esplanade® 200 SC product per acre AND the manufacturer's suggested rate for Eliminate-D™ OR PBI/Gordon Trimec® Classic (tank mixed per application).

Two (2) Applications per Year:

Bayer Tribute® Total herbicide AND Valent Outrider® herbicide at the manufacturers' suggested rate(s) (tank mixed per application).

Both applications shall occur between May and September (weather dependent) as directed by the Jefferson Parish horticulturalist.

Three (3) Applications per Year (Torpedograss Control at 14-21 day intervals):

Application #1

BASF Drive® XLR8 herbicide

Application #2

BASF Drive® XLR8 herbicide

PLUS

Syngenta Monument® 75WG herbicide

Application #3

BASF Drive® XLR8 herbicide

Apply in late summer (weather dependent) as directed by the Jefferson Parish horticulturalist for torpedograss control. All applications shall be in accordance with the manufacturer's label.

See attached maintenance chart. Non-ionic wetting agent shall be used on all herbicide applications.

2.3.10 Non-Ionic Wetting Agent – As needed, the Contractor shall add a non-ionic wetting agent to applications.

2.3.11 General – At the discretion of the Jefferson Parish horticulturalist products, methods and application rates may be adjusted due to cultural changes or plant needs. Any changes in these specifications will not create additional financial obligations for the Contractor.

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2.4 SCOPE OF WORK CHEMICAL MAINTENANCE (UNIMPROVED AREAS)

2.4.1 January (pre-emergent program)

Syngenta Barricade® 65WG at a rate of 1.0 pound per acre with a wetting coverage of 40 gallons of water per acre

PLUS

Nufarm Weedestroy® AM-40 herbicide at a rate of 32 ounces per acre

PLUS

BASF Overdrive® at a rate of 3 ounces per acre

2.4.2 April (post-emergent program)

BASF Plateau® herbicide at a rate of 3 ounces per acre

PLUS

Bayer Derigo® herbicide at a rate of 3 ounces per acre

2.4.3 July (post-emergent program)

BASF Plateau® herbicide at a rate of 4 ounces per acre

PLUS

Bayer Derigo® herbicide at a rate of 3 ounces per acre

PLUS

Valent Outrider® herbicide at a rate of 1 ounce per acre

2.4.4 September (pre-emergent program)

Bayer Esplanade® 200 SC at a rate of 3 ounces per acre

PLUS

Valent Outrider® herbicide at a rate of 1.25 ounces per acre

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PLUS

Nufarm Weedestroy® AM-40 herbicide at a rate of 48 ounces per acre

- 2.4.5 Non-Ionic Wetting Agent** – As needed, the Contractor shall add a non-ionic wetting agent to applications.
- 2.4.6 General** – At the discretion of the Jefferson Parish horticulturalist products, methods and application rates may be adjusted due to cultural changes or plant needs. Any changes in these specifications will not create additional financial obligations for the Contractor.

2.5 QUANTITIES (APPROXIMATE)

2.5.3 Improved Area Turf Area (Centipede) – 256,725 SF (5.9 AC)

2.5.4 Improved Area Turf Area (Bermuda) – 140,000 SF (3.2 AC)

2.5.5 Improved Area Landscape Beds – 139,725 SF

2.5.6 Improved Area 6" Annuals (Per Change Out) – 2,610

2.5.7 Palms (Contractor shall field determine sizes for application rates)

- (46) Medjool Palms
- (66) Sabal Palms
- (27) Mexican Fan Palms
- (2) Canary Island Palms

Note: The Contractor is responsible for determining the acreage and quantities of all unimproved areas of the Site.

Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at www.jeffparish.net or www.centralbidding.com. To access the bonding companies on Central Bidding, hover over the “Central Bidding” link at the top of the page and select the “Bid Bonds” link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.

The screenshot shows the Central Bidding website. The navigation menu includes links for 'Bids by Agency', 'Search Bids', 'Bid Bonds', and 'Contact Us'. The main banner features the text: 'Central Bidding is the leading provider of online bidding services to local agencies.' Below the banner, there are three buttons: 'CENTRAL BIDDING', 'SURPLUS SALES', and 'REGISTER NOW!'. On the left side, there is a statistics section with the following data:

Statistic	Value
Total Bid Amount	\$41.6 Billion
Total Bids	38,136
Total Opportunities	18,123
Total Vendors	568

Below the statistics, there is a 'Learn More' button. The text 'Browse Thousands of Public Bids today!' is also visible. The footer of the page includes the URL: <https://www.centralauctionhouse.com/central-bidding/bid-bonds>.

DATE: 4/27/2022
BID NO.: 50-00138058

INVITATION TO BID
THIS IS NOT AN ORDER
JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

Page: 1

BUYER: DREAMEY@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 5/26/2022 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

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Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

2,3,4,5,6,8,10,11,12,13,15

PRE-BID CONFERENCE TO BE HELD AT: GGB, 200 DERBIGNY ST., SUITE 4400 GRETNA, LA. 70053 @10:00 AM ON 5/12/2022

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

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BID NO.: 50-00138058

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

EMAIL ADDRESS: _____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED

SIGNATURE: _____

Printed Name

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO YEAR CONTRACT FOR LANDSCAPE AND CHEMICAL MAINTENANCE FOR THE JEFFERSON PARISH DEPARTMENT OF PARKWAYS.		
1	1.00	EA	0010 INCIDENTAL MOWING		
2	1.00	EA	0020 INCIDENTAL SHRUB 1 - GALLON		
3	1.00	EA	0030 INCIDENTAL SHRUB 3 - GALLON		
4	1.00	EA	0040 INCIDENTAL SHRUB 7 - GALLON		
5	1.00	EA	0050 INCIDENTAL SHRUB 15 - GALLON		
6	1.00	EA	0060 INCIDENTAL TREE 30 - GALLON		
7	1.00	EA	0070 INCIDENTAL TREE 45 - GALLON		
8	1.00	EA	0080 INCIDENTAL ANNUAL COLOR 6 INCH POT		
9	1.00	EA	0090 INCIDENTAL TREE STAKE KIT (MINIMUM 3 STAKES)		
10	1.00	LB	0100 INCIDENTAL GRASS SEED IMPROVED HULLED BERMUDA SEED SUNSTAR OR APPROVED EQUAL		
11	1.00	SQYD	0110 INCIDENTAL SOD 419 BURMUDA		
12	1.00	SQYD	0120 INCIDENTAL SOD CENTIPEDE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
13	1.00	EA	0130 INCIDENTAL SOIL AMENDMENT METRO 380 (2.8 CUBIC FEET BAG)		
14	1.00	CUYD	0140 INCIDENTAL FILL DIRT PUMP SAND		
15	1.00	CUYD	0150 INCIDENTAL GARDEN SOIL		
16	1.00	EA	0160 INCIDENTAL WATER RETAINER AQUASORB OR APPROVED EQUAL (50 POUND BAG)		
17	1.00	CF	0170 INCIDENTAL MULCH BALED PINE STRAW		
18	1.00	CF	0180 INCIDENTAL MULCH CRUSHED PINE STRAW BAG		
19	1.00	CUYD	0190 INCIDENTAL EMERGENCY TREE TRIMMING (DEBRIS MEASUREMENT)		
20	1.00	CUYD	0200 INCIDENTAL EMERGENCY SHRUB PRUNING (DEBRIS MEASUREMENT)		
21	1.00	EA	0210 CONCRETE PAVERS (PAVER BRICKS ONLY)		
22	1.00	SQYD	0220 CONCRETE PAVER REPAIR/LEVELING (NO PAVERS SUPPLIED)		
23	1.00	CYCL	0230 SCULPTURE CLEANING		
24	1.00	CYCL	0240 BLOCK WALL CLEANING		
25	1.00	CYCL	0250 DECORATIVE LIGHT CUBE CLEANING		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	1.00	EA	0260 1 INCH IRRIGATION VALVE		
27	1.00	EA	0270 1.5 INCH IRRIGATION VALVE		
28	1.00	EA	0280 2 INCH IRRIGATION VALVE		
29	1.00	EA	0290 12 INCH IRRIGATION POP-UP		
30	1.00	EA	0300 4 INCH IRRIGATION POP-UP		
31	1.00	EA	0310 IRRIGATION SPRAY NAZZLE		
32	1.00	EA	0320 IRRIGATION ROTARY NOZZLE (HUNTER MP ROTATOR)		
33	1.00	EA	0330 IRRIGATION TURF ROTOR		
34	1.00	LF	0340 IRRIGATION MAIN LINE REPAIR		
35	1.00	LF	0350 IRRIGATION LATERAL LINE REPAIR		
36	1.00	EA	0360 IRRIGATION CONTROLLER (RAINBIRD ESP-LX OR SIMILAR)		
37	1.00	EA	0370 IRRIGATION CONTROL MODULE (4 ZONE)		
38	1.00	EA	0380 IRRIGATION CONTROL MODULE (8 ZONE)		
39	1.00	EA	0390 RAINBIRD (OR SIMILAR) BATTERY CONTROLLER (4 ZONE)		
40	1.00	EA	0400 RAINBIRD (OR SIMILAR) BATTERY CONTROLLER (6 ZONE)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
41	1.00	EA	0410 IRRIGATION 2 INCH RPA BACKFLOW PREVENTER		
42	1.00	EA	0420 2 INCH BACKFLOW BRASS BALL VALVE		
43	1.00	EA	0430 2 INCH BACKFLOW BRASS BALL VALVE WITH TEST COCK		
44	1.00	EA	0440 2 INCH BACKFLOW RUBBER PARTS REPAIR KIT		
45	1.00	EA	0450 2 INCH BACKFLOW CHECK REPAIR KIT		
46	1.00	EA	0460 2 INCH BACKFLOW RELIEF VALVE REPAIR KIT		
47	1.00	EA	0470 CLASS II 2 INCH RPA BACKFLOW COVER (NO BASE)		
48	1.00	EA	0480 CLASS II 2 INCH RPA BACKFLOW BASE (NO COVER)		
49	1.00	EA	0490 CLASS II 2 INCH RPA BACKFLOW COVER CONCRETE FOUNDATION APPROXIMATELY 18 INCHES X 48 INCHES X 4 INCHES THICK		
50	1.00	EA	0500 6 INCH ROUND IRRIGATION VALVE BOX WITH LID		
51	1.00	EA	0510 6 INCH ROUND IRRIGATION VALVE BOX LID (ONLY)		
52	1.00	EA	0520 10 INCH ROUND IRRIGATION VALVE BOX WITH LID		
53	1.00	EA	0530 10 INCH ROUND IRRIGATION VALVE BOX LID (ONLY)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
54	1.00	EA	0540 14 INCH X 19 INCH IRRIGATION VALVE BOX WITH LID		
55	1.00	EA	0550 14 INCH X 19 INCH IRRIGATION VALVE BOX LID (ONLY)		
56	1.00	EA	0560 13 INCH X 20 INCH IRRIGATION VALVE BOX WITH LID		
57	1.00	EA	0570 13 INCH X 20 INCH IRRIGATION VALVE BOX LID (ONLY)		
58	1.00	EA	0580 13 INCH X 24 INCH IRRIGATION VALVE BOX WITH LID		
59	1.00	EA	0590 13 INCH X 24 INCH IRRIGATION VALVE BOX LID (ONLY)		
60	1.00	HR	0600 IRRIGATION WIRE TRACKING		
61	1.00	LF	0610 IRRIGATION WIRE REPAIR OR REPLACEMENT WITH TRENCHING		
62	1.00	LF	0620 IRRIGATION WIRE REPAIR OR REPLACEMENT WITHOUT TRENCHING		
63	1.00	EA	0630 WATERPROOF IRRIGATION SPLICE (3M DBR/Y-6)		
64	1.00	LF	0640 IRRIGATION LINE TUNNELING (UNDER 5 LINEAR FEET PER)		
65	1.00	EA	0650 NIPPLE RISERS 1/2 INCH X 3 INCH (FOR POP-UPS)		
66	1.00	EA	0660 NIPPLE RISERS 1/2 INCH X 3 INCH (FOR TURF ROTORS)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
67	1.00	EA	0670 SOLENOID (RAINBIRD)		
68	1.00	EA	0680 SOLENOID (HUNTER)		
69	1.00	EA	0690 RAINBIRD 1800 6 INCH EXTENSION RISER		
70	1.00	EA	0700 DIAPHRAGM - 1 INCH VALVE (RAINBIRD)		
71	1.00	EA	0710 DIAPHRAGM - 1.5 INCH VALVE (RAINBIRD)		
72	1.00	EA	0720 DIAPHRAGM - 2 INCH VALVE (RAINBIRD)		
73	1.00	EA	0730 DIAPHRAGM - 1 INCH VALVE (HUNTER)		
74	1.00	EA	0740 DIAPHRAGM - 1.5 INCH VALVE (HUNTER)		
75	1.00	EA	0750 DIAPHRAGM - 2 INCH VALVE (HUNTER)		
76	1.00	ACRE	0760 INCIDENTAL BED GRANULAR APPLICATION LARGE AREA (MINIMUM 1 ACRE) NO PRODUCT, LABOR ONLY		
77	1,000.00	SQFT	0770 INCIDENTAL BED GRANULAR APPLICATION SMALL AREA (MINIMUM 1,000 SQUARE FEET) NO PRODUCT, LABOR ONLY		
78	1.00	ACRE	0780 INCIDENTAL BED LIQUID APPLICATION LARGE AREA (MINIMUM 1 ACRE) NO PRODUCT, LABOR ONLY		
79	1,000.00	SQFT	0790 INCIDENTAL BED LIQUID APPLICATION SMALL AREA (MINIMUM 1,000 SQUARE FEET)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
80	1.00	ACRE	NO PRODUCT, LABOR ONLY 0800 INCIDENTAL TURF GRANULAR APPLICATION		
81	1,000.00	SQFT	LARGE AREA (MINIMUM 1 ACRE) NO PRODUCT, LABOR ONLY 0810 INCIDENTAL TURF GRANULAR APPLICATION		
82	1.00	ACRE	SMALL AREA (MINIMUM 1,000 SQUARE FEET) NO PRODUCT, LABOR ONLY 0820 INCIDENTAL TURF LIQUID APPLICATION LARGE AREA (MINIMUM 1 ACRE)		
83	1,000.00	SQFT	NO PRODUCT, LABOR ONLY 0830 INCIDENTAL TURF LIQUID APPLICATION SMALL AREA (MINIMUM 1,000 SQUARE FEET)		
84	1.00	EA	NO PRODUCT, LABOR ONLY 0840 ARBORJET INJECTION APPLICATION PER PALM APPLICATION PRICE		
85	1.00	EA	NO PRODUCT, LABOR ONLY 0850 ARBORJET ARBOR-OTC OR APPROVED EQUAL		
86	1.00	EA	PER PALM PRODUCT PRICE (2.8 GRAMS) PRODUCT ONLY, NO LABOR 0860 ARBORJET IMA-JET OR APPROVED EQUAL PER PALM PRODUCT PRICE (20 MILLILITERS)		
87	1.00	EA	PRODUCT ONLY, NO LABOR 0870 ARBORJET PALM-JET OR APPROVED EQUAL PER PALM PRODUCT PRICE (20 MILLILITERS)		
88	1.00	EA	PRODUCT ONLY, NO LABOR 0880 ARBORJET PHOSPHO-JET OR APPROVED EQUAL		
89	1.00	ACRE	PER PALM PRODUCT PRICE (20 MILLILITERS) PRODUCT ONLY, NO LABOR 0890 AGROLIQUID HIGH NRG-N OR APPROVED EQUAL		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
90	1.00	ACRE	APPLICATION: 9.5 GALLONS PER ACRE PRODUCT ONLY, NO LABOR 0900 AGROLIQUID PRO-GERMINATION OR APPROVED EQUAL		
91	1.00	ACRE	APPLICATION: 2 GALLONS PER ACRE PRODUCT ONLY, NO LABOR 0910 ARGOLIQUID SURE K OR APPROVED EQUAL APPLICATION: 4.25 GALLONS PER ACRE PRODUCT ONLY, NO LABOR		
92	1.00	ACRE	0920 BASF DRIVE XLR8 OR APPROVED EQUAL APPLICATION: 64 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
93	1.00	ACRE	0930 BASF IMAGE 70 DG OR APPROVED EQUAL APPLICATION: 11 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
94	1.00	ACRE	0940 BASF OVERDRIVE HERBICIDE OR APPROVED EQUAL APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
95	1.00	GL	0950 BASF PAGEANT INTRINSIC OR APPROVED EQUAL APPLICATION: 18 OUNCES PER 100 GALLONS PRODUCT ONLY, NO LABOR		
96	1,000.00	SQFT	0960 BASF PILLAR G INTRINSIC OR APPROVED EQUAL APPLICATION: 3 POUNDS PER 1,000 SQUARE FEET PRODUCT ONLY, NO LABOR		
97	1.00	ACRE	0970 BASF PLATEAU OR APPROVED EQUAL APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
98	1.00	ACRE	0980 BASF TOWER OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
99	1.00	ACRE	0990 BAYER CELSIUS WG OR APPROVED EQUAL APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
100	1.00	ACRE	1000 BAYER DERIGO OR APPROVED EQUAL APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
101	1.00	ACRE	1010 BAYER ESCORT XP OR APPROVED EQUAL APPLICATION: .25 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
102	1.00	ACRE	1020 BAYER ESPLANADE 200 (SC) OR APPROVED EQUAL APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
103	1.00	ACRE	1030 BAYER MERIT 0.5G OR APPROVED EQUAL APPLICATION: 80 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
104	1.00	ACRE	1040 BAYER PASTORA HERBICIDE OR APPROVED APPLICATION: .5 PER ACRE PRODUCT ONLY, NO LABOR		
105	1,000.00	SQFT	1050 BAYER ROUNDUP PRO OR APPROVED EQUAL APPLICATION: 4.0% SPRAY SOLUTION PRODUCT ONLY, NO LABOR		
106	1.00	ACRE	1060 BAYER TOPCHOICE OR APPROVED EQUAL APPLICATION: 87 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
107	1.00	ACRE	1070 BAYER TRIBUTE TOTAL OR APPROVED EQUAL APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
108	1.00	ACRE	1080 DOLOMITIC LIME GRANULAR APPLICATION: 2,000 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
109	1.00	ACRE	1090 DREXEL MSMA 6 PLUS OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		
110	1.00	ACRE	1100 ELEMENTAL SULFUR GRANULAR APPLICATION: 175 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
111	1.00	ACRE	1110 FMC TALSTAR P OR APPROVED EQUAL APPLICATION: 44 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
112	1.00	ACRE	1120 FMC TALSTAR PL OR APPROVED EQUAL APPLICATION: 175 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
113	1.00	ACRE	1130 GRANULAR FERTILIZER 14-14-14 80%-90% SLOW RELEASE APPLICATION: 200 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
114	1.00	ACRE	1140 GRANULAR FERTILIZER 15-5-15 40%-50% S.C.U.> APPLICATION: 200 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
115	1.00	ACRE	1150 GRANULAR FERTILIZER 32-3-12 SLOW RELEASE 40%-50% XCU APPLICATION: 150 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
116	1.00	ACRE	1160 GYPSUM GRANULAR APPLICATION: 2,000 POUNDS PER ACRE PRODUCT ONLY, NO LABOR		
117	1,000.00	SQFT	1170 HORTICULTURAL OIL (GENERIC) APPLICATION: MANUFACTURER'S HIGH RATE PRODUCT ONLY, NO LABOR		
118	1.00	ACRE	1180 LESCO ELIMINATE-D OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
119	1.00	ACRE	PRODUCT ONLY, NO LABOR 1190 MILORGANITE 6-2-0 OR APPROVED EQUAL APPLICATION: 400 POUNDS PER ACRE		
120	1.00	ACRE	PRODUCT ONLY, NO LABOR 1200 MONSANTO CERTAINTY OR APPROVED EQUAL APPLICATION: 1.25 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
121	1.00	ACRE	1210 PBI GORDON SPEEDZONE OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		
122	1.00	ACRE	1220 NUFARM WEEDESTROY AM-40 OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		
123	1.00	ACRE	1230 PBI GORDON TRIMEC OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		
124	1,000.00	SQFT	1240 REGAL BRIDLE LIQUID 30-0-0 OR APPROVED EQUAL APPLICATION: 1.25 GALLONS PER 1,000 SQUARE FEET PRODUCT ONLY, NO LABOR		
125	1.00	GL	1250 REGAL CONSYST (BED AREA) OR APPROVED EQUAL APPLICATION: 1 POUND PER 100 GALLONS PRODUCT ONLY, NO LABOR		
126	1,000.00	SQFT	1260 REGAL CONSYST (TURF) OR APPROVED EQUAL APPLICATION: 5 OUNCES PER 1,000 SQUARE FEET PRODUCT ONLY, NO LABOR		
127	1,000.00	SQFT	1270 REGAL CROWN LIQUID OR APPROVED EQUAL		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
128	1.00	ACRE	<p>APPLICATION: 2 OUNCES PER 1,000 SQUARE FEET PRODUCT ONLY, NO LABOR</p> <p>1280 REGAL ENSEMBLE W/SHAMROCK 0-20-20 OR APPROVED EQUAL</p>		
129	1,000.00	SQFT	<p>APPLICATION: 15 GALLONS PER ACRE PRODUCT ONLY, NO LABOR</p> <p>1290 REGAL ENSEMBLE W/SHAMROCK 0-20-20 OR APPROVED EQUAL</p>		
130	1.00	ACRE	<p>APPLICATION: 66 OUNCES PER 1,000 SQUARE FEET PRODUCT ONLY, NO LABOR</p> <p>1300 REGAL HARNESS LIQUID 30-0-0 OR APPROVED EQUAL</p>		
131	1.00	ACRE	<p>APPLICATION: 15 GALLONS PER ACRE PRODUCT ONLY, NO LABOR</p> <p>1310 REGAL MULTIGREEN II OR APPROVED EQUAL</p>		
132	1,000.00	SQFT	<p>APPLICATION: MANUFACTURER'S HIGH RATE PRODUCT ONLY, NO LABOR</p> <p>1320 REGAL MUSCLE LIQUID OR APPROVED EQUAL</p>		
133	1.00	ACRE	<p>APPLICATION: 8 OUNCES PER 1,000 SQUARE FEET PRODUCT ONLY, NO LABOR</p> <p>1330 REGAL STERLING GENERESponder OR APPROVED EQUAL</p>		
134	1.00	GL	<p>APPLICATION: 20 OUNCES PER ACRE PRODUCT ONLY, NO LABOR</p> <p>1340 REGAL SYSTEC 1998 FL OR APPROVED EQUAL</p>		
135	1.00	GL	<p>APPLICATION: 15 OUNCES PER 100 GALLONS PRODUCT ONLY, NO LABOR</p> <p>1350 REGAL SYSTEC 1998 WDG OR APPROVED EQUAL</p>		
			<p>APPLICATION: .5 POUNDS PER 100 GALLONS PRODUCT ONLY, NO LABOR</p>		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
136	1.00	GL	1360 SYNGENTA AVID 0.15 EC OR APPROVED EQUAL APPLICATION: 8 OUNCES PER 100 GALLONS PRODUCT ONLY, NO LABOR		
137	1.00	ACRE	1370 SYNGENTA BARRICADE 65WG OR APPROVED EQUAL APPLICATION: 1/3 POUND PER ACRE PRODUCT ONLY, NO LABOR		
138	1.00	ACRE	1380 SYNGENTA FUSILADE II LIQUID OR APPROVED EQUAL APPLICATION: 24 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
139	1.00	ACRE	1390 SYNGENTA MONUMENT 75WG OR APPROVED EQUAL APPLICATION: .75 OUNCES PER ACRE PRODUCT ONLY, NO LABOR		
140	1.00	ACRE	1400 SYNGENTA PENNANT MAGNUM OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		
141	1.00	ACRE	1410 SYNGENTA PRINCEP LIQUID (SIMAZINE) OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		
142	1,000.00	SQFT	1420 SYNGENTA SUBDUE MAXX OR APPROVED EQUAL APPLICATION: 1 OUNCE PER 1,000 SQUARE FEET PRODUCT ONLY, NO LABOR		
143	1.00	ACRE	1430 UPI ACEPHATE 97UP OR APPROVED EQUAL APPLICATION: 1 POUND PER ACRE PRODUCT ONLY, NO LABOR		
144	1.00	ACRE	1440 VALENT OUTRIDER OR APPROVED EQUAL APPLICATION: .25 OUNCE PER ACRE PRODUCT ONLY, NO LABOR		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138058

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
145	1.00	GL	1445 JUNCTION OR APPROVED EQUAL APPLICATION: 1.75 POUNDS PER 100 GALLONS PRODUCT ONLY, NO LABOR		
146	1.00	EA	1450 INCIDENTAL SOIL SAMPLE GOLF COURSE SAMPLE		
147	1.00	EA	1460 INCIDENTAL PLANT TISSUE SAMPLE		
148	1.00	EA	1470 DIRECTOR APPROVED INCIDENTAL (UP TO \$5,000.00) ****NON-BIDDABLE LINE ITEM****		

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE

Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity),
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20__.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.